

Q. What is the purpose of a 5-digit study account?

a. An account with the Department of Pathology may be obtained for the purpose of reporting and invoicing of laboratory services provided to a study, or to an outside entity. This account mechanism prevents study services from being billed to a Johns Hopkins patient account. These accounts currently do not exist in Epic and must be ordered directly in SOFT LIS and billed through Soft Accounts Receivable. Epic ordering and 5-digit study accounts are two separate entities.

i. Before a Pathology account can be established the IRB must be reviewed to determine if the study should be ordered directly in Epic.

ii. Researchers will be asked to provide their IRB# and it will be reviewed by Liz Martinez to determine if Epic ordering is required.

iii. If Liz determines there are extenuating circumstances preventing Epic ordering they will be directed to contact Danyelle Parrish dreed3@jhmi.edu to establish a 5-digit study account. <http://pathology.jhu.edu/department/services/ptstudies.cfm>

Q. Why does the researcher need to have their IRB reviewed?

a. Per hospital guidelines, researchers are bound to order labs in Epic and have results reported to the patient's chart unless there are extenuating circumstances.

Q. Who do I need to contact to get Epic research prices?

a. Research prices for labs can be obtained for the "system pricing" by contacting CRSS@jhmi.edu. This is the ORA group that does research budgets.

Q. How does the study budget number get charged if ordered in Epic?

a. Clinical blood draws and laboratory procedures are ordered and processed through epic and epic billing processes. When the participant is added to CRMS and the visit is linked to the study, the Internal Order number or IO# provided by the study team in CRMS will be billed for the work. Researchers not familiar with this process will be provided with the following link. <http://pathology.jhu.edu/campus/2018-Ambulatory-Ordering-for-Research-Coordinationators-OSG.pdf>

Q. What's the difference between Epic research and Pathology study accounts, as it pertains to billing?

a. Epic accounts must be ordered directly in Epic and billed through patient financial services. Epic ordering completely takes Danyelle and Alice out of the picture. The scope of my capabilities as it pertains to Epic research is to serve as liaison for both the researcher and Epic team. I can provide helpful tips to guide researchers and contacts needed to meet goals. The Pathology 5-digit study account is triggered by the ward. It is setup and billed by Pathology via the 5-digit account location and fee schedules are linked to said number. Epic research isn't triggered by the ward...the study is registered in crms and billable to research based on the PRA.

i. PRA – Prospective Reimbursement Analysis

ii. This is basically a review to figure out what gets billed to the study account per the contract (and what if any needs to be billed to the patient or their insurance)