GeneXpert® Xpress System Maintenance Log

Analyzer ID(s): _____   Testing Unit: _____

Month: _____   Year: _____

Refer to Section XV in the procedure for step-by-step instructions. At a minimum, each section must be initialed upon completion. Date all required areas as indicated.

Daily Maintenance (*Decontaminate Testing Surface*)																														
1	**2**	**3**	**4**	**5**	**6**	**7**	**8**	**9**	**10**	**11**	**12**	**13**	**14**	**15**	**16**	**17**	**18**	**19**	**20**	**21**	**22**	**23**	**24**	**25**	**26**	**27**	**28**	**29**	**30**	**31**

Weekly Maintenance (*Power Down System to Clear Unwanted Temporary Files*)					
Task	**Week 1** *(Date and Initial Indicates Both Instruments Done)*	**Week 2** *(Date and Initial Indicates Both Instruments Done)*	**Week 3** *(Date and Initial Indicates Both Instruments Done)*	**Week 4** *(Date and Initial Indicates Both Instruments Done)*	**Week 5** *(Date and Initial Indicates Both Instruments Done)*
Exit out of Xpress Software					
Turn off Hub Computer					
Power Down Hub					
Power Down Instrument					
Power Up Instrument and Hub					
Login Cepheid-Admin (Password cphd)					

Quarterly Maintenance (*Clean GeneXpert Xpress Instrument and Hub Surfaces*)					
Task	**Due Date: January 31** *(Date and Initial Indicates Both Instruments Done)*	**Due Date: April 30** *(Date and Initial Indicates Both Instruments Done)*	**Due Date: July 31** *(Date and Initial Indicates Both Instruments Done)*	**Due Date: October 31** *(Date and Initial Indicates Both Instruments Done)*	**As Needed** *(Date and Initial Indicates Both Instruments Done)*
Complete Tasks 1-4 of Weekly Maintenance					
Use Ethanol Solution to Clean Exterior					
Complete Tasks 5-6 of Weekly Maintenance					